

NBCASAR Board of Directors Meeting – September 19, 2022

Meeting Commenced at 20:08 on September 19, 2022

Attendance: Merredith Brewer, Matt Cassidy, Ian Cameron, Gerry Snodgrass, Mike Blizzard, Tim Houlahan, Leigh Cameron, Paul Whalen @ 2025

*Point of order – Zone Commanders can observe, not participate

Approval of Agenda

No issues with agenda

Acceptance of previous minutes (Secretary)

MOTION (Ian): In the event of the death of a member, NBCASAR will make a donation to the charity of choice in the amount of \$50. Meredith seconds. Paul thirds. Unanimous.

MOTION (Ian) - Person approving a claim can not be an immediate family member. Seconded Merredith. Unanimous

Any errors or omissions?

Motion from Meredith that minutes from last meeting July 11 be accepted as written. Ian seconds.

Gerry (do the minutes require translation going forward.....to be discussed)?

President's Report

MOTION – Meredith: Allow website designed and the links circulated to Board to be linked to the National website. Gerry seconded. Unanimous.

TMMS submissions of expense claims – members can proceed with submissions through TMMS.

Push for Zone 2 & 3 to update profile pictures and become active with TMMS.

MOTION - Meredith: Rescind previous motion from August 3, 2021 that states “until such a time as CASARA publishes formal guidelines, standard operating procedures and protocols for the use of RPAS.....NBCASAR Inc. does not authorize any RPAS activity by its members”. Seconded by Paul Whalen. Unanimous.

Treasurer's Report

Being advanced September funds to cover August. Sarex cost \$7308.74. Total August expense was \$10,682. This leaves us with little for September, so October was advanced to get through September. Have \$5,053 left to get to the end of this month and next. Can ask for more if needed.

Provincial Training Officer's Report

One zone operational, two not. NB Sarex – good training experience. Online national meeting – policy 120 re ground homing, starting to tighten up on roles and responsibilities. RPAS still developing.

National Director's Report

Nothing new. Committees developing policy.

Zone 2 Report

Issue raised with teenager falling off fishing boat in Pointe Sapin and lack of CASARA involvement. Lack of currency means no calls will come.

Zone 3 Report

All good.

Zone 4 Report

All good.

Old Business

Workers comp – need to find someone from MO to champion - MATT

TABLE language of website until September. TABLED

First Aid kits – Matt working on TC guidelines and how it affects our kits. Update at next meeting, short term make sure first aid is a credited company.

Emergency Response Plan – Matt would like to TABLE. TABLED

Section 9 of bylaws – Ian would like to TABLE. Needs to wait until AGM (end of March). TABLED

Enhance job description of MO Secretary & clarification of MO Administrator – Meredith would like to TABLE. Meredith will clarify Richard Mann's title (TMMS vs MO). Working on enhancement, Richard Mann is MO General Administrator (in place of Adam Kimball).....in TMMS it is "General Administrator".....just looking after TMMS (read and write privileges)....will change website title to TMMS Administrator. Meredith will work on development of positions.

Ian will write up "CASAR NB funeral donation" and "CASAR NB Expense Claim Approval" to include in policy manual. DONE

In TMMS can choose alternate email (Tim has switched his). TABLE re other members

New Business

Randy - Can the board consider NB permit full vehicle mileage claims, vs the current/longstanding anything beyond 20 km only. It's varied/not consistent amongst the provinces. Enhances participation/morale, particularly the younger mbrs with given inflation/fuel costs. TABLED

Next meeting November 21 @ 1900. Adjourned at 2200